

4 January 2010



City Council Committee Discussion Report

To: Mayor & Council

Fr: Joanne L. McMillin, City Clerk

Re: Suggested Amendments to Procedural By-law

- Meeting exceptions during month of Municipal Elections
- Voting by Committee Members

Background:

Two items have been identified under the Rules of Order and Procedure By-law #29-2009 that should be given consideration for an amending by-law. The first item is self-explanatory and deals with removing "November" from the by-law as an election month and not identifying a month in the event the date changes in future.

#1 – Recommend the following change as noted with the strikethrough:

3.12 **Municipal Elections - meeting time - exception - ~~November~~**

Notwithstanding any other provision of this by-law, in the month ~~of November~~ in which a regular municipal election is held, the Council shall not meet in that month, unless permitted and as required in accordance with Section 3.2.

The second item is to changing the applicable sections to allowing any Member attending Standing Committee Meetings to carry consensus to Council and to be part of the quorum, rather than only the appointed Members.

#2 – Recommend the following change as noted with the strikethrough:

12.7 **Standing Committee Majority of Members to carry consensus to Council**

A majority of Members of Council attending Standing Committee Meetings ~~only the appointed members of the Standing Committee~~ shall be required to carry the consensus on Committee motions and recommendations to Council.

12.8 **Quorum in Standing Committee**

A majority of Members of Council ~~only a majority of the appointed members of the Standing Committee~~ shall constitute a quorum for purposes of Standing Committee meetings. ~~Notwithstanding the attendance of other Members of Council, the meeting shall not be duly constituted without a majority of the appointed Members.~~

~~12.9 Attendance at Standing Committees by other Members of Council (DELETE)~~

~~*While other Members of Council may wish to attend Standing Committee meetings that they are not appointed members of, they may do so to observe and comment only, and shall not be permitted to recommend items to Council, nor impede the proceedings of the Committee.*~~

Budget:

N/A

Communication Plan/Notice By-law Requirements:

N/A